

City of Stewart Council Minutes

December 9, 2024

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce - here
 Council Member: Carol Altrichter - here
 Council Member: James Eitel - here
 Council Member: Thomas Moon – here
 Council Member: Daniel Broucek - here

Approval of Minutes;

Motion to approve minutes, Eitel/Altrichter, all in favor, motion carries

Consent of Agenda;

Motion to approve agenda, Altrichter/Moon, all in favor, motion carries

Approval of Balance Sheet;

Motion to approve Balance Sheet, Eitel/Broucek, all in favor, motion carries

Approval of Statement of Revenue and Expenditures;

Motion to approve Statement of Revenues and Expenditures, Moon/Broucek, all in favor, motion carries

Approval of Payments (Claims);

Motion to approve Payments, Broucek/Eitel, all in favor, motion carries

Approval of Utility Billing Information;

Motion to approve Utility Billing Information, Altrichter/Broucek, all in favor, motion carries

Approval of Bank Reconciliation;

Motion to approve Bank Reconciliation, Moon/Broucek, all in favor, motion carries

Call to Order the Truth In Taxation Hearing

1. Public Forum

- a. No one from the public was present to express concerns

Close the Truth in Taxation Hearing

Resolution 2024- 96 Approval of 2025 Final Budget

Motion to approve Resolution 2024-96, Moon/Broucek, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- yea, motion carries

Resolution 2024-97 Approval of 2024 Tax Levy, Collectible in 2025

Motion to approve Resolution 2024-97 with 10% increase, Eitel/Altrichter, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- yea, motion carries

Petitions, requests, and communications

1. Bolton & Menk Update

- a. The city needs to decide if they will honor the original bid from R&R
Excavating or rebid the entire project
- b. Where we currently stand, we will have $\frac{3}{4}$ of the funding in loans and $\frac{1}{4}$ in grants

City of Stewart Council Minutes

December 9, 2024

- c. The affordability metrics are based on the 2010 census for median household income. If we were to resubmit the project to modify what work gets done, we could be forced to go off of 2020 census information which would be a higher median household income
- d. There are concerns about the \$0.01 line items in the bid for certain labor hours and use of equipment. R&R was questioned about the cost of labor when certain situations arise in the project.
- e. Mayor Peirce is questioning what would be classified as a changeover that could allow R&R Excavating to change their prices
- f. Rebidding will cost the city an estimated amount of \$10,000-\$20,000
- g. Bolton & Menk stated that this season of bidding is competitive, but you can't be confident that prices will go down
- h. The council has decided to move forward with the bid and awarding will be decided at January's council meeting

Motion to set Special Council meeting to discuss assessments for Street Project on Wednesday, January 8th, 2025 at 6pm, Eitel/Altrichter, all in favor, motion carries

- 2. LMC RSG Training Cost Increase for 2025
- 3. Proposed property taxes for the City of Stewart Properties
- 4. Notice of Public Hearing for McLeod County Planning Commission

Ordinances and Resolutions;

- 1. Resolution 2024-93 Approve Ordinance 121 for Electric Contract

Motion to approve Resolution 2024-93, Moon/Broucek, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- ye, motion carries

- 2. Resolution 2024-94 Approval of transferring Calendar payments to Relief Association

Motion to approve Resolution 2024-94, Altrichter/Eitel, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- ye, motion carries

- 3. Resolution 2024-99 Approval to Redistribute State Aid to Relief Association

Motion to approve Resolution 2024-99, Altrichter/Moon, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- ye, motion carries

- 4. Resolution 2024-102 Approve the Bid for the 2024-2026 Infrastructure Improvements

Tabled until January meeting

- 5. Resolution 2024-103 Approve Re-Bid for 2024-2026 Infrastructure Improvements
-No longer needed

Reports of Officers, Boards and Committees;

- 1. Police Department Report –

Motion to approve Police Department Report, Altrichter/Eitel, all in favor, motion carries

Agreement to provide Law Enforcement Services

- 2. Emergency Services Report

- A. Fire Department

- a. Looking into Auto Aid for weekday calls

City of Stewart Council Minutes

December 9, 2024

- b. Council member Broucek asked if OSHA was going to help with grants.
Chief Cox said that no one is sure of that yet

1. Resolution 2024-100 Approval of Purchase of Turnout Gear

Mayor Peirce said that they won't be purchased until January, so they can take it out of the budget for next year

Motion to approve Resolution 2024-100, Eitel/Broucek, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce-yea, motion carries

2. Resolution 2024-101 Disposal of Air Tanks

-These tanks are left over from before

Motion to approve Resolution 2024-101, Moon/Altrichter, all in favor, Broucek-yea, Eitel-yea, Moon-yea, Altrichter-yea, Peirce-yea, motion carries

Motion to approve Fire Department Report

Motion to approve Fire Department Report, Altrichter/Eitel, all in favor, motion carries

B. EMR Department

Motion to approve EMR Department Report, Eitel/Broucek, all in favor, motion carries

3. Public Works Reports

A. Maintenance Report

- a. Nate is getting stuff ready for winter and doing repairs

- b. Trees are all done except for grinding stumps, we are around \$8,000 under budget\

- c. Bolton & Menk said it was worth submitting the tree bill to PFA to see if there is funding for it since the trees were part of the street project

Motion to approve Maintenance Report, Altrichter/Eitel, all in favor, motion carries

B. Water/Waste Water Report

- a. Mike is doing another discharge out of ponds to get ready for winter

C. Water Tank Inspection Report

- a. The lining does not appear to be included in the original \$250,000 bill.
Mike will talk to them about pricing

Motion to approve Water/Waste Water Report, Eitel/Altrichter, all in favor, motion carries

Building & Planning & Zoning Permits

Approved Building Permits;

Unfinished business;

Employee Review,

City of Stewart Council Minutes

December 9, 2024

Taylor Hesse, one year -next month

Miscellaneous;

ADJOURN

Motion to Adjourn at 8:54, Altrichter/Eitel, all in favor, motion carries

By:

Jason Peirce – Mayor

ATTESTS:

By:_____

Laura Ranieri, City Clerk - Treasurer